

STSCP MEMBERS MEETING

VIRTUAL MEETING HELD ON THURSDAY 17TH SEPTEMBER AT 9:00AM

NAME		DESIGNATION & AGENCY	PRST	APLS
Sue Butcher	SB	Joint Chair / Executive Director of Children's Services, Middlesbrough Council	√	
Kathryn Boulton	KB	Joint Chair / Director of Children's Service, Redcar & Cleveland Borough Council	√	
Mark Adams	MA	Director of Public Health, South Tees		√
Karen Agar	KA	Associate Director of Nursing, Tees Esk & Wear Valley NHS Foundation Trust	√	
Alison Barnes	ABa	Councilor, Cabinet Member for Children & Families, Redcar & Cleveland Borough Council		√
Phil Bond	PB	Detective Superintendent, Cleveland Police	√	
Anne Brock	ABr	Named Nurse Middlesbrough & Stockton, Harrogate & District NHS Foundation Trust		√
Kay Dargue	KD	Head of Partnerships, Middlesbrough Council / South Tees Youth Offending Service	√	
Paul Diggins	PD	Business Partner (Planning & Performance), Stockton on Tees Borough Council	√	
John Dixon	JD	Head Teacher, Beech Grove Primary School, Middlesbrough		√
Carly Dodsworth	CD	Harrogate & District NHS Foundation Trust (attending on behalf of Anne Brock)	√	
Deborah Fenny	DF	Detective Chief Inspector / Chair of the STSCP Learning & Development Working Group, Cleveland Police	√	
Alison Ferguson	AF	Designated Nurse Safeguarding Children & Looked After Children, Tees Valley Clinical Commissioning Group	√	
Lorraine Garbutt	LG	Business Manager, Tees Safeguarding Adults Board		√
Jean Golightly	JG	Executive Nurse, Tees Valley Clinical Commissioning Group (also attending on behalf of AF & RT)	√	
Antony High	AH	Councilor, Mayor & Councilors, Middlesbrough Council	√	
Angela Icton	AI	Senior Officer (Planning & Performance), Stockton-On-Tees Borough Council		√
Alisha Lynas	AL	Head of Service, CAFCASS		√
Lisa Orchard	LO	Assistant Chief Constable, Cleveland Police		√
Shaun Page	SP	Detective Chief Inspector / Chair of the Tees Strategic VEMT Group, Cleveland Police		√
Ann Powell	AP	Head of Cleveland LDU, Her Majesty's Prison & Probation Service		√
Kinga Pusztai	KP	Head Teacher, Newcomen Primary School, Redcar & Cleveland	√	
Darren Redgewell	DR	Durham Tees Valley Community Rehabilitation Company		√
Rebecca Scott	RS	Advanced Health Practitioner / Children's Lead, South Tees Public Health	√	
Mieka Smiles	MS	Councilor / Executive Member for Communities & Education	√	
Natalie Smith	NS	Associate Named Doctor, Tees Esk & Wear Valley NHS Foundation Trust (Observing)	√	
Sue Taylor	ST	Named Nurse / Midwife, South Tees Hospitals NHS Foundation Trust	√	

Rosemary Thwaites	RT	Designated Doctor, Tees Valley Clinical Commissioning Group	√	
Gary Watson	GW	Partnership Manager, South Tees Safeguarding Children's Partnership	√	
Ann Marie Fishwick	AMF	Minute Taker / South Tees Safeguarding Children Partnership Administrator	√	

1	<u>Introductions & Apologies</u>
1.1	Chair gave welcome and confirmed that she will chair for the first half of the meeting. She will then handover the chair to KB
2	<u>Minutes & Matters Arising (Tuesday 21st July 2020)</u>
2.1	The following actions have been completed and can be noted as discharged, although they may be subject to further discussion under their respective identified agenda items: Page 2, Section 2, CDOP Briefing Paper, Action 2.5a and 2.5b Page 4, Section 3, Tees Performance Management Framework, Action 3.8c – agenda items 7a and 7c. Pages 4 & 5, Section 5, STSCP Reviews / STSCP Sub Group Updates, Actions 5.5a and 5.5b – agenda item 7 Pages 6 & 7, Section 8, Training and Action 8.2a – agenda item 9. Page 7, Section 10.2, For Information & Noting: STSCP Published Arrangements – agenda item 8.
2.2a	Page 2, Section 2, CDOP Briefing Paper – JG noted that the information within the section did not provide the clarity of information she had shared and confirmed that she would address this with the STSCP Business Unit. She confirmed that working with Durham, had not been as positive as hoped and chair confirmed her agreement with the action to be undertaken by JG.
2.2b	Action: JG to confirm with the STSCP Business Unit, how the information noted within section 2 of the July meeting minutes should have reflected the discussion undertaken in respect of the CDO briefing paper.
2.3	Page 2, Section 2.1, CDOP Briefing Paper – it was identified that the first sentence in the paragraph should read 'KB noted her apologies for the paper not <i>being</i> shared prior to the meeting but confirmed that it will be circulated with the minutes of the meeting'.
2.4	Page 2, Section 2.2, CDOP Briefing Paper – AF identified that the CDOP Rapid Review process for deaths, which are unexpected and a joint agency response, would include confirming if they met the need for a Serious Incident Notification.
2.5a	Page 4, Section 4, VEMT / Police Partner Update - There was confirmation that a report from the Tees Strategic VEMT Group would be provided to the next and future meetings, although there is to be a discussion under agenda item 6. PB identified SP's apologies for the meeting and confirmed that DF will address the need for future reports to be provided to the group with SP. GW agreed that the VEMT Update would be deferred to the agenda for the next meeting when SP is available and the agenda item relating to the Complex Exploitation Team (CET) would be removed for future meetings. These actions will replace those noted under page 4, section 4, action points 4.2a and 4.2b of the July meeting minutes.
2.5b	Action: A briefing report from the Tees Strategic VEMT Group Chair to be provided to the next and future STSCP Members meetings.
2.5c	Action: The Complex Exploitation Team Update to be removed from the agenda for the November meeting with a Tees Strategic VEMT Update to be identified as the standing agenda item.
2.6	Pages 4, 5 & 6, Section 5, STSCP Reviews / Sub Group Updates and Action 5.8a – GW confirmed that a meeting between himself and the chair has been scheduled in respect of the reviews.
2.7	Page 6, Section 6, STSCP Business Plan on a Page and actions 6.2a and 6.2b – GW confirmed that there had been no feedback received in respect of the document. KB confirmed that, as noted above, a meeting between her and GW has been scheduled for early October 2020.
2.8a	Page 7, Section 9, 5 – 19 Service and Action 9.4a – chair noted that this action remains outstanding given that it has a timeframe of March 2021.

2.8b	Action: RS and ABr to provide a briefing on the progression of the new model provided by Harrogate & District NHS Foundation Trust to the meeting scheduled for March 2021.
2.9	Page 7, Section 10.1, For Information & Noting: STSCP Website and action 10.1c – KD confirmed that the meeting between the parties noted, has been completed and advice is still being awaited from Legal Services. GW confirmed that there remains an intention to publish the minutes of the meetings.
2.10	Page 8, Section 10.3, For Information & Noting: STSCP ToR and Action point – GW confirmed that once the minutes have been completed and agreed, they are provided to the STSCP Executive Group as a standing agenda item.
3	<u>Executive Group Feedback & Actions</u>
3.1	Chair confirmed that there had not been an Executive meeting held since the last meeting of this group and GW confirmed that there is a wish for meetings to be synchronized going forward.
4	<u>Multi-Agency Children's Hub</u>
4.1	GW noted the need for a report from each area to be provided to the November meeting, although chair confirmed that she had a report available and provided the following update.
4.2a	Middlesbrough MACH Update – chair noted that the Middlesbrough MACH is the focus of the forthcoming Ofsted Monitoring Visit, which will be undertaken virtually. There is activity to be undertaken for the two days of the visit (Wednesday 23 rd September 2020 and Thursday 24 th September 2020) and within the preparation for the visit. Within the MACH, there has been the appointment of an additional Assistant Team Manager and two screening workers in order to cope with the volume of information being received. Chair identified that there have been 806 contacts with a 36.6% rate of conversion, which appears to be on the low side. The largest proportion of referrals is in respect of 10 – 15 year olds with 5 to 9 years just behind. Under 1s account for the smallest number of contacts, which is being challenged given that it is a higher than average age range. In respect of the 36.6% rate of conversion, there has been an identified decrease within the school holiday period.
4.2b	Cleveland Police have been identified as the highest referrer into the MACH at 31.5% of all contacts received with the conversion rate for these referrals identified as the lowest and there is a need for work on context to be undertaken. DF noted her agreement and confirmed that Cleveland Police are engaging with Middlesbrough to look at the triage process. In addition, there is a restructure to be undertaken with a view to this being completed by Christmas 2020, which should result in an improvement in the conversion rate. Chair noted that there will be some stress from the MACH as a result of the monitoring visit and requested that written information be provided in respect of the work being undertaken by Cleveland Police. DF confirmed that this is being progressed and PB confirmed that this had emanated from the discussion that he had had with chair. Chair noted that a report could be provided in respect of the joint working and would be helpful for inclusion in the Ofsted visit.
4.2c	Chair confirmed that within the monitoring visit, partners may be contacted about their contacts or agency work in case files, which inspectors may want to check on and that any contact with agencies / professionals is addressed as a matter of priority. JG questioned whether the timetable could be circulated so that colleagues can look ahead to identify when they may be contacted particularly in light of the capacity issues that have increased for health colleagues. This also affects the Local Authorities, as they have responsibilities in the process therefore the Ofsted monitoring visit comes at an increasingly busy time. Chair noted that the point of contact for the visit is Mandy Wilson (MW) and when the timetable is complete, chair will request that MW circulate the timetable to agencies. It must be noted that the timetable could be subject to change given that inspections can be a fluid process.
4.2d	Action: SB to confirm with Mandy Wilson that the Ofsted Monitoring Visit timetable be circulated to agencies to ensure that professionals are prepared for any contact by Ofsted Inspectors, which should be addressed as a matter of priority.
4.3a	Redcar & Cleveland MACH Update – KB noted that in respect of the activity for August, there was nothing from schools given that this is the holiday period. Overall, there was a drop in contacts from 817 to 665, of which half were for information and / or advice. 71.4% went to referral and 28% went on to an Early Help response. Although there had been a drop in contacts, there has been a steady increase for contacts progressing to referral and what is presented is of greater complexity and requires a response. For those coming back in again, there has been a slight increase to 24%, although the rolling percentage is noted to be well below the comparative.

<p>4.3b</p> <p>4.4a</p> <p>4.4b</p> <p>4.4c</p> <p>4.4d</p>	<p>In respect of the performance of the Redcar & Cleveland MACH, there had been one working that had slightly improved by 1% from 83 to 84, which is higher than the previous year. The referrals for Section 47 for the month has reduced to 27.4 per 10,000 with 34 noted for the previous month. Cumulative over the year, the trend has been upwards in terms of referral and Section 47 to Initial Child Protection Conference (ICPC), which in August saw a reduction to 6.5 per 10,000 from 10.9 previously. For the MACH team, appointments have been made and the MACH is now fully staffed with operations continuing to be undertaken from Daisy Lane.</p> <p>Chair note the need for a template for reports to ensure consistency across the two Local Authority areas otherwise there could be two reports presenting different things. KB noted her agreement with this and GW confirmed that there is the intention to have a standard reporting format for future meetings. Chair also identified the need for notification of when reports are needed for circulation to members given that the Heads of Service and MACH Managers will be the authors of the report. GW noted that this would be added into the plan for the November agenda with the MACH managers to be invited to present to the November meeting.</p> <p>Action: GW to draft a MACH reporting template for both Middlesbrough and Redcar & Cleveland MACHs to report to the November meeting.</p> <p>Action: GW to confirm with SB and KB the timeframe required in respect of presenting completed reports to the STSCP Business Unit in advance of the November meeting.</p> <p>Action: GW / AMF to ensure that the Middlesbrough and Redcar & Cleveland MACH reports are provided to members prior to the meeting and that the respective MACH Managers are invited to the November meeting to provide an overview of the reports.</p>
<p>5</p> <p>5.1a</p> <p>5.1b</p> <p>5.1c</p>	<p><u>Tees PMF: Quarter 4 Data</u></p> <p>PD provided an overview of his team and their role in collating, preparing and presenting the information, which is then provided across the Tees. From the dataset shared on screen, he confirmed that the plan was to provide an oversight of page 2, which details the position for quarter 1 (April to June 2020). PD also identified that going forward there is a need to ensure that there is synchronicity between this meeting and the STSCP Quality & Performance Sub Group so that updates for the sub group can be inclusive of the discussion for the dataset.</p> <p>The first example identified from the dataset was the conception rates for ages 13 to 15 with the data identified for both Middlesbrough and Redcar & Cleveland with comparisons against the data for the Tees, the North East Region and the national average identified. Despite the small numbers, this is a significant issue for both areas, although the data does not identify whether the conceptions progress to live births. PB noted a previous discussion with the STSCP Executive that this presents a concern given the high figures for Hartlepool, Middlesbrough and Redcar & Cleveland with a need to identify how the issue is being addressed. The secondary issue is to identify the birth father and whether the conception had been as a result of abuse and / or exploitation. Where this is identified, there are referral mechanisms that can be completed to address this but PB reiterated the need to identify who is responsible and how we address each individual case.</p> <p>RT noted her agreement with PB and confirmed that there is a need to identify how many conceptions progress to live births, as there are implication for the wellbeing of young parents. She also identified the need for the data to be inclusive of fathers, as well as identifying her concern about the differences in the agency ranges given the legalities around the age of consent. There are noted to be some preventative measures facilitated through Public Health, although members should note that some supportive measures have been limited due to Covid but these are now becoming more available. It is unclear how perspective fathers can be and are being addressed with RT referring back to the information noted by PB. To provide clarity, PB noted that by law a child under the age of 13 cannot give consent therefore any sexual activity would be classed as rape. A child over 13 still cannot provide consent in law but this would be subject to judicial oversight. If both parties engaging in sexual activity were under the age of 16, then both parties would be committing an offence of sexual assault. Although the Police must record this as a crime, there may be different outcomes dependent upon the circumstances of the sexual activity.</p>

5.1d	Members questioned whether there is data to identify under 12s with PB noting that age is no boundary in criminality. It was agreed that there is a need to address each case accordingly including who has acted as the 'sperm donor' with a belief that this could be an indicator of abuse by older males rather than peers and each case would require a bespoke response dependent upon the circumstances. There is a need for an action plan to be drafted and should be inclusive of educative work. RS confirmed that she chairs the South Tees partnership, which has a delivery plan and would be happy to hold a conversation around the data indicators outside of this meeting.
5.1e	In addition, members questioned whether we have all the information around conceptions including how many progress to terminations. Chair noted that it is not possible to continue with this discussion within this meeting, as it is one small part of a wider picture and if professionals are in agreement, she proposed that a Task & Finish Group to be set up to review the matter in detail. The group should be inclusive of the appropriate experts and RS confirmed that there is more local data available, which pre Covid was available by ward. RT provided a brief synopsis of the discussion and identified that this has been an ongoing theme, which results in a significant challenge both morally and ethically and is in need of being addressed. Chair confirmed that any professional wanting to be involved in the Task & Finish Group, should confirm their wish and details to RS for her to progress the Task & Finish Group.
5.1f	Action: Any professional wishing to be involved in the Teenage Conceptions Task & Finish Group to confirm with RS, who will take on the role of lead for the group.
5.1g	Chair also requested that a plan be produced and presented to the November meeting. JG noted her concern that discussions in respect of the dataset could be repetitive with no actions undertaken to address them. She also identified that the challenges are not new and further challenges should be expected with note that professionals should be reviewing the data to identify where support is needed. KB noted that the discussion should move on, although it is right for this partnership to raise challenge for an identified issue. There are structures in place to address issues with RS and partners to undertake more work on the identified issue of Teenage Conceptions:
5.1h	Action: RS to provide an update and action plan in how Teenage Conceptions are being addressed across the South of Tees, to the November meeting.
5.1i	Action: GW to ensure that the Teenage Conceptions Task & Finish Group is subject to the agenda for the November meeting. Chair noted her need to leave the meeting and for the role of chair to be taken over by KB.
5.1j	PD provided a brief overview of the data for Child in Need, Child Protection and Looked After Children for both Local Authority areas, which have had a significant increase in comparison to the national average. This has had a knock on effect for professional capacity and the provision of services, which also raises the question as to whether we some area are being risk averse. Chair noted her thanks to PD and agreed the need to understand the data and how we address it. This cannot be only addressed within this forum. It is for this group to ensure that the right actions are in place to address the challenges and to continue to monitor the ongoing work. RT identified previous debates / discussions about whether we are reflective of the lives being lived particularly where there are concerns about parental drug / alcohol misuse, given that this is not conducive to positive parenting.
5.1k	Chair confirmed that this links with the conversations / discussions being undertaken within the Health & Wellbeing Board at the Executive level. There is an awareness of a lot of work being undertaken through different approaches across the South Tees area with a view to making a difference. AF identified that we are in the early stages of the No Wrong Door process, which will have an impact on how people are working together. It was noted that although there is a lot of work ongoing through the partnership, there is a need for a joined up system to make a difference. Chair noted that this information is not new to us and we have the right actions in place to address but there is a need for continued monitoring. Although there has been a period affected by Covid, there is a need for partners to resume conversations, with chair noting the action planning session and workshop scheduled.
6	<u>VEMT / Police Partner Update (CET)</u>
6.1	As noted under section 2.5, SP has provided his apologies for the meeting therefore an update for the Tees VEMT will be provided to the November meeting whilst the reference to the Complex Exploitation Team will be removed. The feedback from the Tees VEMT Group can be addressed under the STSCP Reviews / Sub Group Updates section of the agenda for future meetings.

6.1a	Action: GW / AMF to ensure that Tees Strategic VEMT Group Updates are provided as part of the STSCP Reviews / Sub Group Updates section of future agendas in line with the updates from the chairs of the STSCP Learning & Development Working Group and the STSCP Quality & Performance Sub Group.
6.1b	Action: GW / AMF to ensure that SP is invited to all future meetings in order to address action 6.1a.
7	<u>STSCP Reviews / Sub Group Updates</u>
7.1a1	STSCP Learning & Development Working Group – DF confirmed that she had taken on the role of chair for the group and is providing her initial report for members to note. There is an awareness that there are some old cases, which have been as a result of issues outside of the group’s control. The precis is provided with a view to being held to account of the work being undertaken. JG welcomed the common approach for consistency. In respect of the spreadsheet, there no need to include the child / young person’s name but there should be clarity about how each review is being addressed. JG also noted her belief that the time taken to address some cases is excessive and it is not possible to identify why there has been a delay, which would result in being subject to challenge by any inspectorate. Given that this is an assurance forum, it was agreed that there is a need to identify actions on how to address delays. JG confirmed an action for herself from the Child Death Overview Panel and provided an overview of how she is to going to address this. DF noted that as chair of the group, she is committed in driving compliance with Working Together 2018 and the Wood Report with confirmation that the group is progressing.
7.1a2	Updates will also be provided to the STSCP Executive and DF identified that the group would welcome any feedback from professionals. The spreadsheet is a synopsis of where we currently are and there are several reviews to be commissioned, although it was identified that it has been difficult to identify reviewers willing to take on reviews. With this in mind, the group are looking at innovative ways to share capacity and independence to expedite proceedings. The group is also looking at different ways to get the learning out to agencies / professionals as early as possible. KA reiterated that there are a number of reviews and provider organisations, which have resulted in the group being more streamlined, given that it has an impact on professionals. GW noted that there is the need to stagger the completion of reviews given that they have impact on the capacity for agencies whilst also remaining within the required timeframes identified by the National Panel. AF confirmed that all processes need to ensure that there is support for professionals involved with the reviews. JG referred to the information provided by KA and noted her understanding of the pressures that accompany the review processes.
7.1b	Review Spreadsheet – in addition to the information from the discussion noted above including the update from DF, GW confirmed that he would revise the document accordingly.
7.1c1	STSCP Quality & Performance Group Update – GW referred to the information noted by PD under section 5 in respect of the synchronicity between the availability of the TPFM data, the Quality & Performance Sub Group and this group. He also provided an overview of the report presented and in particular the scheduling of audits. In addition, there was confirmation that the group does not currently have a chair but thanked KD for her stepping in to chair on an interim basis. With this in mind, it was agreed that a decision would be undertaken by the STSCP Executive as to who will become chair of the group.
7.1c2	Action: the STSCP Executive to identify a chair for the STSCP Quality & Performance Group
7.1c3	JG noted that although this a partnership meeting, the attendance from Middlesbrough Children’s Services has not been consistent but also identified that this has been a challenge for both areas. There was also the need for an update in respect of the audits being undertaken to the November meeting including any audit reports that have been signed off by the group. GW confirmed that in respect of attendance by Middlesbrough Children’s Services, the issue has been identified and addressed with the Director of Safeguarding who is addressing the matter at a senior level.
7.1c4	Action: GW to ensure that the update report for presentation to the November meeting for the STSCP Quality & Performance Sub Group should be inclusive of the ongoing and completed audits with any audit reports included as appendices to the main report.
8	<u>STSCP Revised Arrangements / Structure</u>
8.1a	GW provided an overview of the report with note that the key changes had been in respect of terminology and the need for a chair for this group that follows on from the discussion at the previous STSCP Executive meeting. It is planned that in the future, this group would be chaired by an independent person. Chair thanked GW for the update and PB confirmed that the report shared provides clarity and identifies that challenge must be presented in both directions.

8.1b	Chair confirmed that there has been a recognition that there is a need to move with the scrutineer role and this needs to be actions. GW confirmed that this has been subject to discussion between himself and KD. JG noted her thanks for the change of identification for the Tees Valley Clinical Commissioning Group but this is not noted on page three. She also identified that the language noted under Engagement is generalised and needs to be more specific.
8.1c	Chair noted her agreement with JG, although GW identified that he did not wish to amend a document that has already been signed off. It was agreed that this could be subject to further discussion within the next STSCP Executive meeting with a view to identifying and agreeing suggested improvements. Despite this, the identified structure noted within the document will remain the same. AF identified that on page 9, there is no link between the Quality & Performance Group and the Executive as there is for the Learning & Development Group. GW confirmed that he would address this and chair identified this an action for him. JG noted the need for the document to be streamlined given that it is about how we demonstrate ourselves. Members agreed that document with the identified amendment and chair confirmed the need for the document to be added to the STSCP website, which GW agreed is a priority.
8.1d	Action: GW to revise the STSCP Revised Arrangements report with note of the need for the reference to the Tees Valley Clinical Commissioning Group on page three and the missing link between the STSCP Quality & Performance Group and the STSCP Executive.
8.1e	Action: The STSCP Revised Arrangements report to be subject to further review by the STSCP Executive at the next meeting of the group with a view to ensure that it is suitable for publishing on the STSCP website.
9	<u>Training</u>
9.1	GW provided an overview of the report with confirmation that the face-to-face training will be taken forward virtually through WebEx or Microsoft Teams. This will have an impact on the Business Unit, as it will be for the administrator to set up the training before hosting can be transferred to the trainer. KP noted that she has planned to undertake the Core Level 3 Update course and provided positive feedback in respect of the proposed format inclusive of the pre course reading, which she felt would be useful. She also identified that the timeframe of two hours for the update course is appropriate. Chair noted that at this point, the feedback for the proposal has been positive and GW confirmed that there is a wish to re-introduce the CSE training in to the work programme. He also provided a brief overview of the uptake of the ME Learning, which has been accessed greatly during lockdown and chair noted that it is positive to know that the provision is working.
10	<u>For Information & Noting</u>
10.1	STSCP Newsletter (September 2020) – GW confirmed that the document has been shared for members to note.
A	<u>Any Other Business</u>
A1	Cleveland Police – PB confirmed that the HMIC Inspectorate will be returning to Cleveland Police Force area from the 1 st November 2020 and will be present for the month. Chair noted that all partners would support Cleveland Police wherever possible.
A2	Redcar & Cleveland Education Network – KP noted that she had been liaising with GW and June Craven with further feedback to be provided.
A3	Tees Esk & Wear Valley NHS Foundation Trust – KA referred to the paper shared for information and identified that her agency is no longer involved with the service provision and management of the West Lane site.
A4	Alison Ferguson – JG identified that this would be AF's last meeting before she moves on to her new role. She would like to take this opportunity to thank AF both personally and on behalf of all their colleagues for all the work and commitment that she has undertaken during the seven years that she has worked across the South Tees area. She also noted that there is no doubt that AF has always had the wellbeing and lived experience of children and young people at heart and this was echoed by the chair. She wished to add her thanks to AF on behalf of the partnership and AF reciprocated her thanks to all.

Future Meeting Dates

- Thursday 26th November 2020 – rescheduled to Monday 30th November 2020 at 1:00pm
- Monday 18th January 2021
- Monday 15th March 2021
- Monday 17th May 2021
- Monday 12th July 2021
- Monday 20th September 2021
- Monday 22nd November 2021
- Monday 24th January 2022
- Monday 21st March 2022

All meetings will be held from 1:00pm to 3:00pm, although any changes to either time, date or venue will only be made with prior notification to members.

AGENDA ITEM / PAGE NUMBER	ACTION	OWNER	TIMEFRAME
Page 2, Section 2.2b	JG to confirm with the STSCP Business Unit, how the information noted within section 2 of the July meeting minutes should have reflected the discussion undertaken in respect of the CDO briefing paper.	Jean Golightly	Before 30 th November 2020
Page 2, Section 2.5b	A briefing report from the Tees Strategic VEMT Group Chair to be provided to the next and future STSCP Members meetings.	Shaun Page	Before & On 30 th November 2020 / Ongoing
Page 2, Section 2.5c	The Complex Exploitation Team Update to be removed from the agenda for the November meeting with a Tees Strategic VEMT Update to be identified as the standing agenda item.	Gary Watson	Before 30 th November 2020
Page 3, Section 2.8b	RS and ABr to provide a briefing on the progression of the new model provided by Harrogate & District NHS Foundation Trust to the meeting scheduled for March 2021.	Rebecca Scott & Anne Brock	March 2021
Page 3, Section 4.2d	SB to confirm with Mandy Wilson that the Ofsted Monitoring Visit timetable be circulated to agencies to ensure that professionals are prepared for any contact by Ofsted Inspectors, which should be addressed as a matter of priority.	Sue Butcher	Before 25 th October 2020
Page 4, Section 4.4b	GW to draft a MACH reporting template for both Middlesbrough and Redcar & Cleveland MACHs to report to the November meeting.	Gary Watson	Before 30 th November 2020
Page 4, Section 4.4c	GW to confirm with SB and KB the timeframe required in respect of presenting completed reports to the STSCP Business Unit in advance of the November meeting.	Gary Watson	Before 30 th November 2020
Page 4, Section 4.4d	GW / AMF to ensure that the Middlesbrough and Redcar & Cleveland MACH reports are provided to members prior to the meeting and that the respective MACH Managers are invited to the November meeting to provide an overview of the reports.	Gary Watson / Ann-Marie Fishwick	Before 30 th November 2020
Page 5, Section 5.1f	Any professional wishing to be involved in the Teenage Conceptions Task & Finish Group to confirm with RS, who will take on the role of lead for the group.	Members	Before 24 th October 2020
Page 5, Section 5.1h	RS to provide an update and action plan in how Teenage Conceptions are being addressed across the South of Tees, to the November meeting.	Rebecca Scott	Before & On 30 th November 2020

Page 5, Section 5.1i	GW to ensure that the Teenage Conceptions Task & Finish Group is subject to the agenda for the November meeting.	Gary Watson	Before 30 th November 2020
Page 6, Section 6.1a	GW / AMF to ensure that Tees Strategic VEMT Group Updates are provided as part of the STSCP Reviews / Sub Group Updates section of future agendas in line with the updates from the chairs of the STSCP Learning & Development Working Group and the STSCP Quality & Performance Sub Group.	Gary Watson / Ann-Marie Fishwick	Before 30 th November 2020 / Ongoing
Page 6, Section 6.1b	GW / AMF to ensure that SP is invited to all future meetings in order to address action 6.1a.	Gary Watson / Ann-Marie Fishwick	Ongoing
Page 6, Section 7.1c2	The STSCP Executive to identify a chair for the STSCP Quality & Performance Group	STSCP Executive Members	On The 5 th October 2020
Page 6, Section 7.1c4	GW to ensure that the update report for presentation to the November meeting for the STSCP Quality & Performance Sub Group should be inclusive of the ongoing and completed audits with any audit reports included as appendices to the main report.	Gary Watson	Before 30 th November 2020
Page 7, Section 8.1d	GW to revise the STSCP Revised Arrangement report with note of the need for the reference to the Tees Valley Clinical Commissioning Group on page three and the missing link between the STSCP Quality & Performance Group and the STSCP Executive.	Gary Watson	Before 30 th November 2020
Page 7, Section 8.1e	The STSCP Revised Arrangement report to be subject to further review by the STSCP Executive at the next meeting of the group with a view to ensure that it is suitable for publishing on the STSCP website.	STSCP Executive Members	On The 5 th October 2020